



# Skagit County Public Health

## Environmental Health - Food & Living Environment

### Registration - Certified Food Protection Manager Course/Exam

<b>Office Use Only</b>	
EH. ID:	INV:
RCVD date: _____ By: _____	
<b>EH Use Only</b>	
Materials P/U: _____	
Exam date: _____	

Course & Exam (8:30 AM – 4:00 PM).....\$160     Paper Exam Only (2:00 PM – 4:00 PM).....\$50

**Course/Exam Date:** \_\_\_\_\_

**Preferred Test Language**

<input type="checkbox"/> English	<input type="checkbox"/> 한국어 (Korean)	<input type="checkbox"/> 日本語 (Japanese)
<input type="checkbox"/> English (large print)	<input type="checkbox"/> 简体中文 (Simplified Chinese)	
<input type="checkbox"/> Español (Spanish)	<input type="checkbox"/> Francés canadiense (Canadian French)	

**Preferred Textbook Language**

<input type="checkbox"/> English	<input type="checkbox"/> 한국어 (Korean)
<input type="checkbox"/> Español (Spanish)	<input type="checkbox"/> 简体中文 (Simplified Chinese)

**Applicant**

Name	
Home Address	
Phone	
Email	

**Business**

Business Name	
Address	
Phone	
Email	

Do you require any exam accommodations? If yes, please briefly describe below.     Yes     No

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**Signature**

**Date**

**Registration details**

Exam Date: \_\_\_\_\_

Arrive by:  Course & Paper Exam 8:30 AM

Paper Exam Only 1:45 PM

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**General Information**

The ServSafe Certified Food Protection Manager (CFPM) course and exam helps food business managers understand food sanitation. Most establishments must have at least one CFPM on staff. Upon passing the exam, participants receive a 5-year Food Safety Manager Certificate from the National Restaurant Association and may be eligible for a 5-year Washington Food Worker Card.

The course is currently only available in English. Textbooks and exams are available in several additional languages – please select your preferred language on the registration form.

**Course Details**

The course is a 4-hour condensed classroom training starting at **8:30 AM**. There will be a break for lunch on your own, followed by a final review session before the exam. The classroom training will cover the following topics and highlight some differences between the exam and the Washington Food Code.

- Who is the Person in Charge (PIC)?
- Demonstration of knowledge by the PIC
- Microbiology basics
- Prevention of foodborne illness
- Hygiene and sanitation practices
- Hazard Analysis Critical Control Point (HACCP) principles
- Time and temperature relationships

**Exam**

The exam is a timed and multiple-choice. If you are taking the paper exam on a scheduled classroom training day, you may join the review session starting at 1:00 PM even if you are not registered for the course. **Exam check-in will begin at 1:45 and the exam will begin promptly at 2:00 PM** – late arrivals will not be allowed to enter the exam room.

We are also able to offer occasional proctoring for computer-based exams. Please contact us directly for more information.

**Course Materials**

Course attendees can pick up course materials from Skagit County Public Health after registration. Study the materials and bring them with you.

Exam-only registrations must obtain their own training materials separately. Test booklets and answer sheets will be provided for paper exams. You can purchase secondhand textbooks from a variety of online sources or take a self-study online course from any accredited CFPM course provider at <https://tiny.cc/CFPM>.

**Registration**

Submit your completed registration form to our office or by email to [EH@co.skagit.wa.us](mailto:EH@co.skagit.wa.us) at least 2 weeks before the scheduled session. **Your registration is not complete until it is paid for.** Registrations will be accepted in the order they are received. Late registrations will not be accepted.